

# Departmental Activity minutes - I

Date: - 24-01-2022.

The chemistry department review meeting has been held at 4.00 pm today in the chemistry classroom for reviewing the activity conducted so far.

It is observed that the semester II, V examination have been conducted during December-2021 - Jan 2022. The first year admissions are still going on through CAMDC-2022. But the classwork has commenced in Dec-2021. As per the Annual academic calendar.

It is also observed that student seminars have been conducted. Assignments and extension activities for also participate by the students giving some valuable words to students in the classroom. To build mentally strongly while giving a seminars and also guide some body languages and facial expression while delivering the content which was effectively to people.

The workload for this semester is divided as to the department of the Chemistry.

Semester - I :- Inorganic and physical chemistry

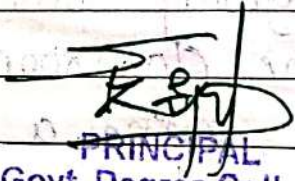
Semester - III :- organic and spectroscopy

Semester - IV :- paper - V, Inorganic, organic & physical chemistry  
paper - VI, Inorganic, organic & physical chemistry

It is also decided that the practical workload for all the following Semesters are taken by the department of chemistry.

Members of department chemistry

*Narain*  
24/01/22

  
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## Departmental Minutes - 2



Date: 25-06-2022

The department committee meet at 4.00 pm the meeting observed that the Semester - I, III and VI Exams have been conducted by Andhra University during April to May 2022, and the sixth semester results have been announced.

Number of students appeared :- 43  
Number of students passed in Chemistry :-

It is observed that the community service project [CSP] at the end of semester to II has been commenced from 1-06-2022. The students admitted during 2020-2021 and 2021-2022 have taken of the CSP work by the mentor from chemistry department.

The student have been properly oriented to take up the CSP work with 4 Components.

- i, Social economic survey.
- ii, Social awareness Camping
- iii, Main project implementation.
- iv, viva voce [present presentation]

The first 3-components have been successfully completed. we have mentored the present very closely and the students are writing the project now.

The Government also advise or direct -ed second year students. to register them selves for internship at the end of the semester-IV as per the APSCHF guideline. The workload of the following Semester is taken as follows.

Sem - II - organic and General chemistry

Sem - IV - Inorganic, organic & physical chemistry

The above papers which contain theory and practicals are taken by department and it is also report academic records for NAAC which is due to held in Dec 2022.

Members of department chemistry:-

Narain

25/6/22

Rajiv

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# Departmental Minutes - 3



Date: 18-7-2022

A review meeting of department of chemistry held by G. NANAJI, Lecturer in chemistry.

1) The meeting observe the Community Service project (CSP) for the academic year 2021 at the end of second semester have been successfully completed and it gave the faculty and students feeling of satisfaction towards the college for their habitation. It gave the student an insight into research culture through this project.

2) In this month we have to organize the viva-voice of the CSP from 10.30 am to 12.00 pm to the first year students.

3) Vaccination of booster dose for the students has also taken up as a preventive measure against Covid-19.

4) The results of semester-I and sem-II have been come in and they are also follows.

Semester - I

no. of students appeared -

no. of students passed -



Semester - III  
 no. of students appeared -  
 no. of students passed -

It is resolved to concentrate on the failed candidates in sem-III also after imparting personal counselling.

Members of participate

*(Signature)*

18/7/22

*(Signature)*

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# Departmental minutes - 4



Date :- 15-9-2022

A. Review meeting of department of chemistry held by G. NANAJI. The meeting observe the marks of mid exams I conducted on the previous paper to give some suggestions above the MID exam - I to give remedial coaching to semester - II students.

A seminar conducted to the both 1<sup>st</sup> year and 2<sup>nd</sup> year students to eliminate their fear while giving a seminar and giving some measures while dealing with subjects concepts.

Internship conducted to II<sup>nd</sup> BSC chemistry which was in their academic year as suggested by the Apsche. The students enrolled successfully in the website and make some awareness on in the internship.

The institutions provides the internship program are.

- (1) Ap forest department.
- (2) prasanthi Nursery
- (3) sugana water plank
- (4) A.P.S.R.T.C.

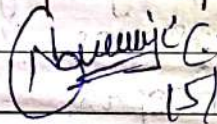



Announcement of Mid-II exam to students on September (03.09.2022) and conducting the mid to the all groups

conduction of internal and external exams in the class and commencement of uploading marks on website.

Giving model papers to 1<sup>st</sup> and 2<sup>nd</sup> year students.

Members participate.

  
15/9/22

  
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Date: 20-10-2022

The department of chemistry has been held a meeting at 12:00pm to discuss the academic activities for the academic year 2022-2023 after the semester examination.

The students of 3<sup>rd</sup> semester are expected to attend classes from 10.10.2022 as per Andhra University calendar. However, since the university examination for 2<sup>nd</sup> semester have been rescheduled upto 21.10.2022 the class work will commence from 22.10.2020 only.

The workload adjusted to departmental lecture as follow.

paper - I :- Inorganic, physical chemistry

paper - III :- organic chemistry, general chemistry

paper - VI - B-6 :- environmental chemistry

paper - VI - B-7 :- Green chemistry.

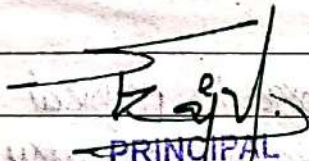
All the practicals and theory classes are taken by to B.Sc chemistry of I, II, III year students

Thus the workload is 24 hours in a week.

It is also resolved to classify the students as advanced learners, average learners, and slow learners and take up students centre activities as per the sop given by CCE.

The department of biochemistry can do a clean and green programme which was in the CIA. was given by CCE on 29.10.2022.

Members participate:-  
(Signature)  
20/10/22

  
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